

Town of New Haven Selectboard Meeting
7:00 pm
Tuesday, November 19, 2013
Town Offices

Present: Chair, Kathy Barrett, Vice Chair, Pam Marsh, Roger Boise, Kathleen Ready, Charlie Roy, Treasurer, Barb Torian and Clerk, Pam Kingman

Visitors: Bev Landon and Mike Lee

AGENDA RESULTS:

VISITORS BUSINESS:

1. Bev Landon – Has some concerns about the following:

- The Selectboard hired Harold Tricou to do maintenance on the town buildings; Harold has told the Selectboard he is not proficient with electrical, plumbing and standing seam roofs. Bev wanted the Selectboard to realize that the town has to use licensed master plumbers and electricians. Part of Harold's job is to be the contact person with licensed contractors. Bev feels the meeting minutes from October 8, 2013 about this are misleading.
- The water way on Town Hill Road has been altered. She wondered if the town had secured a stream alteration permit. Roger Boise said the road crew did the work and that it was to repair the existing berm. They had full permission from the Agency of Natural Resources.
- AD Hoc Committee – What is the status of the committee? She is concerned that the third member to be called on to perform Treasurer duties may be a Selectboard member. The Selectboard assured her that none of them would be doing it. Barb Torian felt she had other resources to call upon. The former Auditors plan on continuing to do their spot checks. Bev requested there be something in writing directing the former Auditors saying what the Ad Hoc Committee had recommended. She also requested a summary of the Selectboard's actions on the Ad Hoc Committee's recommendations be sent out the Ad Hoc Committee.

2. Mike Lee – Received the Zoning Administrator's violation notice today. He had been away, and said the mailing had the wrong address on it. He attended the DRB meeting on Monday, Nov. 18, 2013; and he feels that there should be a process for complaints regarding the Zoning Administrator. He doesn't feel that there is any process in place to oversee the Zoning Administrator. He now has to go through the appeal process, and has to pay \$200 to do so. The Selectboard recommended Mr. Lee speak with the Zoning Administrator again, before the

appeal period has ended. Otherwise, he needs to file an appeal if he disagrees with the Notice of Violation.

TOWN OFFICE BUSINESS:

1. Budget information formatting – Barb asked the Selectboard how they would like to see this formatted in the Newsletter. Roger Boise said he has an issue with this information being put into the newsletter. He feels it will confuse some people and make things worse. All the information is here in the office; if people can't make it in they can always call or email for the information to be sent back to them.

Pam Marsh made a motion to put a condensed version of the Treasurer's report in the newsletter and on the website, quarterly. Motion seconded by Kathleen Ready. 2 yes / 3 no (Boise / Barrett / Roy)

Kathy Barrett made a motion to put a condensed version of the Treasurer's report on the website quarterly; and a notation in the newsletter. Motion seconded by Charlie Roy. 3 yes / 2 no (Marsh / Boise)

2. Pam Marsh made a motion to accept with regret and appreciation for his time of service, the letter of resignation from Planning Commission Co-Chair, Bill Brooks, effective immediately, seconded by Roger Boise. 5 yes / 0 no Discussed qualities of possible candidates for replacement, someone with a planning and /or leadership background may benefit the Planning Commission.
3. Former Auditors – Kathy Barrett spoke with Iva Menard; Iva said she is concerned that it is so late in the year the former Auditors may not get all the spot checking done that they wanted to. Iva has been in touch with outside Auditor, Tom Telling, and plan to work with Telling & Assoc. to pull together the information need for the audit. Pam Marsh who headed up the Ad Hoc Committee, said she will put something together for the former Auditors as a guideline.
4. Town Report – Kathy Barrett said Greg Lutton had contacted former Auditor, Iva Menard and said he would be willing to print the Town Report again this year for about the same cost provided the number of pages was similar. Pam Marsh would like to make it clear to the former Auditors to be sure to ask Barb Torian and Pam Kingman to look over the Town Report prior to going to print. Pam Marsh made a motion to approve Greg Lutton putting the Town Report together, seconded by Roger Boise. 5 yes / 0 no

TREASURER'S REPORT:

1. Roger Boise made a motion to approve the pay orders for the week ending 11/19/13, in the amount of \$161,769.02, which includes the Quarry Road Bridge and the new truck body. Motion seconded by Kathleen Ready. 5 yes / 0 no

2. Pam Marsh made a motion to approve the payroll for the week ending 11/16/13, in the amount of \$3,367.32, seconded by Charlie Roy. 5 yes / 0 no
3. Charlie Roy made a motion to approve the payroll for the week ending 11/9/13, in the amount of \$3,487.17, seconded by Pam Marsh. 5 yes / 0 no
4. Charlie Roy made a motion to defer the approval of the budget status report through period October 31, 2013, having looked at it. Motion seconded by Pam Marsh. 5 yes / 0 no

ROAD COMMISSIONER'S REPORT:

1. **Road Update:** The Quarry Road Bridge is all done and it came in within the budgeted amount.
2. **Equipment Update:** The 2002 truck had a fuel leak, which has been fixed. The 1996 truck that is for sale hasn't garnered much interest. Roger is wondering if he should lower the price to \$9,000, negotiable and he will re-list it on Craig's List.
3. Fuel bids for on road diesel will be put in the paper next week.

OLD BUSINESS:

1. Addison County Transit Resource – Pam Kingman will send Jim Moulton a copy of the July 2, 2013 minutes from the meeting that he attended, with a letter asking him why they are stopping at the Village Green Market and not at the Park n' Ride behind the Town Hall.

NEW BUSINESS:

1. Set up budget meetings – Treasurer, Barb Torian will put together a rough draft for the board to look over at the Dec. 3rd mtg. Road Budget is being worked on by Katie Reilley and Roger Boise.
2. New Haven First Response – Barb spoke with Fire Chief, Alan Mayer who said the First Response is no longer in existence. The Town gives the First Response \$1,500 per year, and they have approximately \$6,000 in their account. Kathleen Ready made a motion to request any and all funds provided by the town to be returned to the town, and put into the General Fund if they are no longer in existence, seconded by Charlie Roy. 5 yes / 0 no
3. W-9's – Treasurer, Barb Torian had sent out W-9's to all the outside agencies. She has gotten several back, but is waiting on a few. Kathleen Ready made a motion to go into executive session to discuss contracts at 8:50pm, seconded by Charlie Roy. 5 yes / 0 no
Pam Marsh made a motion to come out of executive session at 8:55pm, seconded by Roger Boise. 5 yes / 0 no No action taken

- 4. Pam Marsh made a motion to approve the contract with Brook Field Service for all three generators, having them come once a year, seconded by Kathleen Ready. 5 yes / 0 no
- 5. Town contract with Beeman re: Town Hall – Pam Kingman received a call from Superintendent, David Adams about changing the contract. Specifically about the maintenance / cleaning part. The Selectboard said to have the Superintendent write up some draft ideas / changes for the Selectboard to look over.

REGULAR BUSINESS:

- 1. Kathleen Ready made a motion to approve the minutes from October 22, 2013, seconded by Pam Marsh. 5 yes / 0 no

Adjourn: 9:15 pm

Respectfully submitted:

Pam Kingman

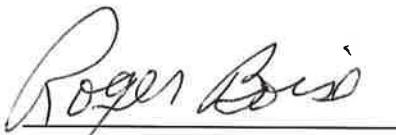
Approved:



Chair, Kathy Barrett



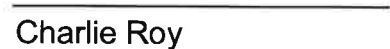
Vice Chair, Pam Marsh



Roger Boise



Kathleen Ready



Charlie Roy