

Town of New Haven Selectboard Meeting
7:00 pm
Tuesday, November 5, 2013
Town Offices

Present: Vice Chair, Pam Marsh, Roger Boise, Kathleen Ready, Treasurer, Barb Torian and Clerk, Pam Kingman

Absent: Chair, Kathy Barrett and Charlie Roy

Visitors: Wayne Marcelle and Tim Bouton

AGENDA RESULTS:

VISITORS BUSINESS:

1. **Dog Warden” Wayne Marcelle** has two ongoing dog issues in town. One on Halpin Road between the Scherers and Fouts. The Fouts have made several complaints that the Scherer’s dog barks constantly. Wayne has been to Halpin Road numerous times and found the dog barks very infrequently. Pam Kingman is a neighbor; she said she rarely hears Scherers’ dog bark. Wayne feels the dog is not a nuisance and feels there is nothing more he can do about it. Pam Kingman has drafted a letter to the Fouts informing them of his findings. Wayne feels at this point the issue has become a civil matter.
 The second dog issue is on Munger St. between the Bigelows and Carol Roth. The Bigelows have made several complaints about Carol Roth’s dog being left out to bark. Carol Roths, who is hearing impaired has a service dog. Wayne said Carol recently installed a privacy fence that will soon have a canopy; Carol is hoping this will prevent the dog from being able to see things to bark at. She also told Wayne she has a 4 – 5 month old puppy in training, because her current service dog is getting older. This has been an ongoing issue between these neighbors. Wayne feels that because Carols dog is a hearing service dog, that he has done all he can do. The Selectboard agreed with Wayne on both issues, that they are both civil matters. Pam Kingman will contact town attorney Cindy Hill and ask her to write letters to the Bigelows and cc Carol Roth, as well as the Fouts and cc the Scherers.
2. **Conservation Commission member, Tim Bouton** – As the CC moves into its second year; members have been looking at a program out of UVM called PLACE, which stands for Place-based Landscape Analysis & Community Engagement. The program is chaired by Walter Poleman from UVM. He coaches graduate students offering them communities to do analysis on cultural and historical resources. The program requires a \$5000 stipend which goes to the student. Because of the cost of the stipend; the CC is looking at grants to help bring the program to town. Tim said they are currently looking at 3 -4

different grant opportunities, and is aware that the Town Treasurer needs to play a big part in the management of grant monies. Treasurer, Barb Torian said we must report all grants to comply with state and federal regulations. If the CC wants to use the Town's tax exempt ID #, then the CC is not a separate entity. She added that it is a good idea to come to the Selectboard when soliciting grants so they know the ramifications if no one comes forward to help manage it. Kathleen Ready made a motion for Tim Bouton to coordinate with Town Treasurer, Barb Torian for grants to support the PLACE Program; using up to \$500 from the Community Projects Fund towards the matching funds. Motion seconded by Pam Marsh. 3 yes / 0 no

Kathleen Ready said she would like Walter Poleman to come to a Selectboard meeting to discuss the PLACE Program.

3. **Tim Bouton** – He has been bringing a projector and screen from work for months to the DRB meetings. It was discussed at a recent meeting, perhaps each member could have a tablet to use at the meetings, more discussion made them realize having a projector and mounted screen in the town office meeting space would be a huge benefit to the DRB and PC. The Town Office staff has spoken with the Librarian, Deborah Lundbeck who has a projector and screen. Deborah said she would talk to the Library Trustees about it. In the meantime, Pam Kingman put it on Front Porch Forum the need for the screen.

TOWN OFFICE BUSINESS:

1. Update on Town Hall – The last air quality test was done on October 31, 2013, we should have the results by November 12th. The two negative air machines are still running in the building, they should be picked up later this week. The furnace and all the duct work were cleaned on October 29 & 30, 2013.
2. The Planning Commission met on August 15, 2013; they recommended with a vote of 7 – 0 to reappoint Dave Wetmore as the Zoning Administrator. Roger Boise made a motion to reappoint Dave Wetmore as New Havens Zoning Administrator for a 3 year term, seconded by Kathleen Ready. 3 yes / 0 no
3. Kathleen Ready made a motion to approve the Amended Personnel Policy, (effective January 1, 2014) for Health insurance, seconded by Roger Boise. 3 yes / 0 no

TREASURER'S REPORT:

1. Roger Boise made a motion to approve payroll for the week ending 10/26/13, in the amount of \$3,583.99, seconded by Kathleen Ready. 3 yes / 0 no
2. Pam Marsh made a motion to approve payroll for the week ending 11/2/13, in the amount of \$4,812.51, seconded by Kathleen Ready. 3 yes / 0 no

3. Roger Boise made a motion to approve the pay orders for the week ending 10/28/13 in the amount of \$7,288.58, seconded by Kathleen Reedy. 3 yes / 0 no
4. Kathleen Reedy made a motion to approve the pay orders for the week ending 11/5/13, in the amount of \$82,034.56, seconded by Roger Boise. 3 yes / 0 no
5. Kathleen Reedy made a motion to approve the pay orders for the week ending 11/5/13, in the amount of \$27,051.69, seconded by Roger Boise. 3 yes / 0 no
6. Treasurer, Barb Torian wanted the Selectboard to know we are currently running a deficit, she said we usually have the current use money from the state by now, but it hasn't come in yet. Once that download happens, the General Fund will be in a positive balance.
7. Barb has sent all the Outside Agencies W9's to complete.

ROAD COMMISSIONER'S REPORT:

1. Road Update:

- The Crew has finished ditching on Lime Kiln Road; they will put the culverts in next spring. For now they have laid down matting and fertilized it.
- The Quarry Road bridge is done except for guard rails and additional rip rap. He and Katie will walk the project with Brandon Streicher from Phelps Engineering.
- They have finished the project on Town Hill Road as well, so far it is ponding much better, which was their hope so the Fire Dept. will have a good source of water.
- All winter gravel is in.

2. Equipment Update:

- The Mac Truck is in for repairs.
- Roger had a call on the truck that is for sale.

3. Kathleen Reedy made a motion to approve of Pam Marsh sign off on the Finance and Maintenance Agreement with Vermont Railway on the Trestle at Belden Falls Road, motion seconded by Roger Boise. 3 yes / 0 no

NEW BUSINESS:

1. **Addison County Economic Development Corporation** is looking to be on the Town Meeting warning for funds. The Selectboard has declined to put it in the budget. Pam Kingman will contact them to let them know.
2. The Selectboard approves of the letter Zoning Administrator, Dave Wetmore has sent to ACTR in regards to them stopping at the Village Green Market to pick up passengers.

REGULAR BUSINESS:

1. Roger Boise made a motion to approve the minutes from 10/22/13, seconded by Kathleen Ready. 3 yes / 0 no

OTHER BUSINESS:

1. Pam Marsh made a motion to go into executive session to discuss litigation at 8:40 pm, seconded by Roger Boise. 3 yes / 0 no

Kathleen Ready made a motion to come out of executive session at 8:45 pm, seconded by Pam Marsh. 3 yes / 0 no

Kathleen Ready made a motion to appoint Pam Marsh as the point person for the Clark litigation, seconded by Roger Boise. 3 yes / 0 no

MISC. CORRESPONDENCE:

1. Notice of Violation – Mike Lee
2. VLCT Board sets DY15 dues
3. VT Dept. of Taxes – Reappraisal Evaluation – 2013 Equalization Study
4. VT Gas – Wetland permit application
5. Suspension of the 2014 Boundary & Annexation Survey
6. Sheriff's Dept. Activity Logs


Adjourn: 8:50 pm

Respectfully submitted:

Pam Kingman

Approved:


Vice Chair, Pam Marsh


Roger Boise


Kathleen Ready