

**Development Review Board Minutes  
Town Office New Haven, Vermont  
November 7, 2016**

**Members Present:** Kathy Barrett, Tim Bouton, Carol Charbonneau, Susan Smiley, Mike Sweeney, Tom Fyles-Alternate

**Absent:** Member-Donald Johnston; Alternate- Victor Bolduc

**Staff:** Dave Wetmore, Zoning Administrator & Karen Gallott-Minute Taker

**Guests:** Beverly Landon

Kathy Barrett, Chair, called the Development Review Board (DRB) meeting to order at 7:00 PM. Alternate Fyles will be a voting member tonight.

There were no adjustments to the agenda.

**Visitors Business** – none

**Public Hearings**

*a) Application #2016DRB-08-BLA; is a request for final plat approval for a boundary line adjustment between parcels #0236-100 and #0237-100 on map #6, by Beverly Landon Trust.*

Currently Beverly Landon Trust has parcel #0236-100 that consists of 96.78+/- acres. The Trust would like to do a boundary line adjustment (BLA) with Palmer's abutting lot #0237-100. After a BLA 28 acres would remain with the Beverly Landon Trust and 68.58 +/- acres would transfer to Palmer's.

DRB asked if VT wastewater rules applied to this BLA. Landon is exempt from these rules as per Item (11) (A) (iii) "boundary line being adjusted is located, after adjustment, at 500 feet from the footprint of the building or structure on an improved lot."

Review of the plat shows a surveyor's correction needs to be made on item #4: "Town of Landon" correct to "Town of New Haven". Also the required BLA wording needs to be added to the Mylar.

Bouton made the motion to approve the BLA plat between parcels #0236-100 and #0237-100 as presented; providing the following changes are done:

BLA wording reference is included on the Mylar

Change the wording "Town of Landon" to "Town of New Haven"

Charbonneau seconded

Discussion – none

Vote: Yes – 6 (Barrett, Bouton, Charbonneau, Fyles, Smiley, Sweeney)

No – 0

Abstention – 0

Motion carries.

**Sketch Plan Reviews** – none

**End of Public Hearing**

**DRB Business**

**1. Minutes**

*a) August 1, 2016*

Bouton made the motion to accept the August 1, 2016 DRB minutes as presented

Smiley seconded

Discussion – none

Vote: Yes – 5 (Barrett, Bouton, Charbonneau, Fyles, Smiley)

No – 0

Abstention – 1 (Sweeney)

Motion carries

*b) October 3, 2016*

Smiley made the motion to accept the October 3, 2016 DRB minutes as presented

Bouton seconded

Discussion – none

Vote: Yes – 6 (Barrett, Bouton, Charbonneau, Fyles, Smiley, Sweeney)

No – 0

Abstention – 0

Motion carries.

**2. Review and Sign Decisions** – none

**3. Review for compliance and sign final plats** – none

**4. Correspondence:**

- Madden v New Haven – received 10/11/2016
- VT League of Cities and Towns – Art of writing effective Zoning Decisions – The Zoning Administrator will scan and email to DRB members.

**5. Old Business:** – none

**6. New Business**

*a) 2017 budget needs:*

- Discussion on a ceiling mounted overhead projector hookup with wireless computer capabilities. Costs will be looked into.
- Keep the travel & education budget figures same as last year
- Legal notices will be raised to \$500

There will be no DRB meeting on November 21, 2016. Next scheduled DRB meeting will be December 5, 2016.

Charbonneau made the motion to adjourn

Smiley seconded

Discussion – none

Vote: Yes – 6 (Barrett, Bouton, Charbonneau, Fyles, Smiley, Sweeney)

No – 0

Abstention – 0

Motion carries.

The meeting was adjourned at 7:40 PM

Respectfully Submitted By

Karen Gallott

Kathy Barrett, Chair

Tim Bouton, Vice Chair

Carol Charbonneau

DRAFT