

**Development Review Board Minutes  
Town Office New Haven, Vermont  
October 3, 2016**

**Members Present:** Kathy Barrett, Tim Bouton, Carol Charbonneau, Donald Johnston, Susan Smiley, Mike Sweeney , Tom Fyles-Alternate

**Alternates Absent:** Victor Bolduc

**Staff:** Dave Wetmore, Zoning Administrator & Karen Gallott-Minute Taker

**Guests:** None

Kathy Barrett, Chair, called the Development Review Board (DRB) meeting to order at 6:58 PM. There were no adjustments to the agenda.

**Visitors Business** – none

**Public Hearings** – none

**Sketch Plan Reviews** – none

**DRB Business**

**1. Minutes – September 19, 2016**

Smiley made the motion to accept the September 19, 2016, DRB minutes as presented.

Charbonneau seconded

Discussion – none

Vote: Yes – 6 (Barrett, Bouton, Charbonneau, Johnston, Smiley, Sweeney)

No – 0

Abstention – 1 (Fyles)

Motion carries

**2. Review and Sign Decisions:**

- a) *Application #2016DRB-09-HB (home business) amendment to existing home business approval #2016DRB-02-HB.*

Bouton made the motion to accept the Findings and Decisions as presented.

Fyles seconded

Discussion - none

Vote: Yes – 7 (Barrett, Bouton, Charbonneau, Fyles, Johnston, Smiley, Sweeney)

No – 0

Abstention – 0

Motion carries

**3. Review for Compliance and Sign Final Plats** – none

**4. Correspondence:**

November 2, workshop sponsored by the Vermont Leagues of Cities and Towns

**5. Old Business:**

The Chair mentioned the Dave Wetmore's performance review will be October 4, 2016 6 PM to 7PM. If there are interested parties they are encouraged to attend.

**6. New Business:**

Bouton brought up the subject of *Deferral Language* that the DRB has used on some subdivisions when the applicant indicates that they are not interested in developing a lot. This is an issue that the DRB should think about as they move forward.

Bouton made the motion to adjourn

Charbonneau seconded

Discussion – none

Vote: Yes – 7 (Barrett, Bouton, Charbonneau, Fyles, Johnston, Smiley, Sweeney)

No – 0

Abstention – 0

Motion carries

The meeting was adjourned at 7:40 PM

Respectfully Submitted By  
Karen Gallott

Kathy Barrett, Chair

Tim Bouton, Vice-Chair

Donald Johnston, Clerk

Carol Charbonneau

Tom Fyles

Susan Smiley

Mike Sweeney

DRAFT