

## Town of New Haven Selectboard Meeting

7:00 pm

Tuesday, October 8, 2013

Town Offices

Present: Chair, Kathy Barrett, Roger Boise, Kathleen Ready, Treasurer, Barb Torian and Clerk, Pam Kingman

Visitors: Harold Tricou

### AGENDA RESULTS:

#### VISITORS BUSINESS:

1. **Harold Tricou** is interested in becoming the handyman for Town buildings. He will work as a sub-contractor for the town on an as needed basis. He will perform preventative maintenance, and odd jobs that come up. The Selectboard will set up a schedule for the preventative maintenance and Kathy Barrett will write up a job description. Harold's current rate is \$29.00 per hour; and since he lives just over on Main St., mileage won't be too much of an issue. He wanted the Selectboard to know he is not proficient in electrical, plumbing or standing seam roofing.

Roger Boise made a motion to contract with Harold Tricou to do maintenance on both town buildings, seconded by Kathleen Ready. 3 yes / 0 no

#### TOWN OFFICE BUSINESS:

1. **Town Hall Update:** Pam Kingman has put a call into ANESU Facilities Manager, Alden Harwood to ask for his assistance with the ongoing mold issue in the Town Hall. He is out of town; she hopes to hear back from him upon his return. The school has not been using the Town Hall, the Selectboard questioned whether we should be paying the school for custodial services, or if we should hire Mr. Mikes to come in once a month for a thorough cleaning. Kathy suggested contacting Tori Palmer to see if she'd be interested in cleaning the Town Hall; Roger will speak to Tori.
2. Suzy Roorda has decided to cancel the Harvest Festival that was to be held on Saturday, Oct. 19<sup>th</sup> and the Halloween Party on Oct. 26<sup>th</sup> because the Town Hall is still not ready for occupancy. Suzy is considering having a "trunk & treat" in the parking lot of the town offices on Halloween night instead. Folks can decorate the trunks of their cars and hand out candy. Suzy will contact ACTR to see how late their buses come through.
3. **Town Offices – Geo Thermal pumps:** Pam Kingman still has not heard from Thomas Mechanical. They have until Friday, Oct. 11<sup>th</sup> to replace the pumps. Pam will let Cindy Hill know.

**TREASURER'S REPORT:**

1. Kathleen Ready made a motion to approve payroll for the week ending 9/21/13, in the amount of \$3,431.28, seconded by Roger Boise. 3 yes / 0 no
2. Kathy Barrett made a motion to approve payroll for the week ending 9/28/13, in the amount of \$3,934.03, (previously viewed by Pam Marsh) seconded by Kathleen Ready. 2 yes / 1 abstention (Boise)
3. Roger Boise made a motion to approve payroll for the week ending 10/5/13, in the amount of \$3,885.63, seconded by Kathleen Ready. 3 yes / 0 no
4. Roger Boise made a motion to approve the pay orders for the week ending 9/30/13, in the amount of \$113,494.52, which includes the new truck payment and line stripping. Motion seconded by Kathleen Ready. 3 yes / 0 no
5. Roger Boise made a motion to approve the pay orders for the week ending 10/7/13, in the amount of \$3,018,696.65, which includes two school payments. Motion seconded by Kathleen Ready. 3 yes / 0 no. Regarding the school payments, Treasurer, Barb Torian sent out preliminary numbers to all the Selectboard members for verification. She has also contacted the State and the Superintendent's office prior to sending out checks. Kathy Barrett said Barb has done her due diligence; the Superintendent's office was not particularly helpful. Barb will continue to work with them.
6. Roger Boise made a motion to approve the pay orders for the week ending 10/7/13, in the amount of \$11,953.23, which are reimbursements for property tax overpayments. Motion seconded by Kathleen Ready. 3 yes / 0 no

**ROAD COMMISSIONER'S REPORT:****1. Road Update:**

- The Crew has been cutting dead trees along the roadside, if homeowners want the wood; the crew is leaving the trees for the homeowner to clean up.
- There was a car accident on Plank Road, the car cleaned out the 6' road sign that said Bristol / New Haven. The insurance company for the individual who was driving the car will be paying for the damaged sign. But now the sign is missing.
- The Quarry Road culvert will be started right off; Roger Parker and Bruce Many are doing the work. Estimated time frame is 3 weeks. The road will be posted on both ends during construction. Barb said we may have to borrow money to pay for this project, and then get reimbursed in stages.
- 500 ton of road salt will be delivered on Friday.

**2. Equipment Update:**

- The new truck was brought back for an oversight on the chain that operates the sand spreader.

- The 2002 truck has a rear seal leak; it may take up to 15 hours to fix.
  - There were no bids on the truck. Roger will try putting it on Craigslist.
3. Halpin Road R.O.W. – Roger has spoken with Fosters and Dupoises they are both willing to sign off on the temporary right of way during construction of the Nash Bridge.

#### **OLD BUSINESS:**

1. Kathy Barrett made a motion to contract with Bristol Financial to have them act as the Towns health insurance negotiator at the cost of \$20/month/covered employee for one year starting in January 2014, seconded by Kathleen Ready. 3 yes / 0 no
2. Kathy Barrett made a motion to fund the health insurance as follows: for single person \$9,500; two persons or couple \$16,000 and family \$20,000; with employees being able to choose any BC/BS plan. Any monies not used by the employee for premiums will be put into an HRA. Motion seconded by Kathleen Ready. 3 yes / 0 no
3. Kathleen Ready made a motion to appoint Ed McGuire to ACTR's Board of Directors, seconded by Roger Boise. 3 yes / 0 no
4. Sheriff's survey – Pam Kingman will fill out and fax in. The Selectboard would like to see more fines and fewer warnings.
5. Roger Boise made a motion to approve the Emergency Plan, seconded by Kathy Barrett. 3 yes / 0 no
6. Ad Hoc Committee – Defer to next meeting

#### **NEW BUSINESS:**

1. VLCT Renewal application – Defer to next meeting. Kathy Barrett will look it over.
2. Letter from Theresa Sawyer – She and her husband did not file their Homestead Declaration on time; her husband's W2 was late. The Selectboard adopted the State policy on not forgiving the penalties for late Homestead filings at their August 1, 2013 meeting. Pam Kingman will write her a letter stating this and give her the information about Abatement.
3. Roger Boise made a motion to appoint Suzy Roorda as the Green Up Coordinator for 2014, seconded by Kathleen Ready. 3 yes / 0 no
4. Kathleen Ready made a motion to continue funding the SIMPLE IRA at the 3% match, seconded by Roger Boise. 3 yes / 0 no
5. Kathleen Ready made a motion to appoint Steve Dupoise as the Town Health Officer for a 3 year term, starting November 1, 2013; seconded by Roger Boise. 3 yes / 0 no

**REGULAR BUSINESS:**

1. Roger Boise made a motion to approve the minutes from September 17, 2013, seconded by Kathy Barrett. 3 yes / 0 no

**OTHER BUSINESS:**

1. Kathleen Ready made a motion to go into executive session at 8:50 pm to discuss litigation, seconded by Roger Boise. 3 yes / 0 no
2. Roger Boise made a motion to come out of executive session

**MISC. CORRESPONDENCE:**

1. Correspondence from John Madden
2. Sheriff's Dept. Activity Logs

Adjourn: 9:05 pm

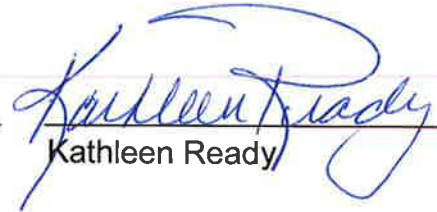
Respectfully submitted:

Pam Kingman

Approved:

  
Chair, Kathy Barrett

  
Roger Boise

  
Kathleen Ready