

PC Members: Benjamin (Benj) Putnam, Co-Chair, Bev Landon, Francie Caccavo, and Dan Monger

New Haven PC Staff: Robin Davison

Visitors: None

- I. Call to order - 7:04 by Benj**
- 1. Adjustments - none**
 - 2. Visitors Business - none**

II. New/Old Business

- 1. Zone Administrator Open Position** – Submissions were reviewed. Francie made a motion, Bev 2nds and all were in favor of interviewing the top candidates on January 8, 2018 during an executive session after the regular meeting. Note: The regular meeting will be scheduled from 7PM – 7:30PM. Interviews in the closed executive session will follow.
- 2. Bylaw Amendments** – Francie pointed out that the some of the definitions did not seem correct and that the PC was supposed to get a revised document. Benj will follow up with Brandi to see if she is on target to finish the revisions by her December 31, 2017 date.
- 3. Town Plan Updates** – Benj will reach out to Cindy on a recommendation for moving forward.
- 4. Village Designation Update** – Bev will send Clare a follow up email.
- 5. Energy Updates/Discussions/Reviews** – Solar, VT Gas, Anbaric/Green Line. Anbaric/Green Line has withdrawn their permit. Francie will email and bring the latest revised energy plan to the January meeting for a brief discussion on next steps.

III. REVIEW OF MINUTES

1. The October 2, 2017 minutes were approved. Benj motioned and Bev 2nds, all were in favor.
2. The November 6, 2017 minutes will be approved during the January meeting when all of those who attended are present.

IV. CORRESPONDENCE - In the temporary absence of a zoning administrator, Pam (New Haven Town Clerk) has offered to send PC correspondence to the committee electronically and provide hard copies for Robin in the office. Robin will file the hard copies in the PC binder. The only item received was a "Draft Indirect Discharge Permit" Otter Creek Brewing Company.

V. OTHER - NEXT MEETING - January 8, 2018


VI. ADJOURNMENT- Bev moved to adjourn at 7:53, Dan
2nds. Approved, 4 yes, 0 no.

Approved on: 3/12/2018


Rob Litch

Francie Caccavo


Beverly Landon


Benj Putnam


Pat Palmer


Dan Monger