
PC Members: Benjamin (Benj) Putnam, Co-Chair, Bev Landon, Pat Palmer, and Dan Monger

New Haven PC Staff: Robin Davison

Visitors: Marcia and Steve Dupoise, Brandy Saxton

I. Call to order - 7:25 by Benj (The meeting started late because we needed someone to come and open up the library).

1. **Adjustments** - none
2. **Visitors Business** – Steve Dupoise, Selectboard Vice Chair, discussed improving communication between the Selectboard, Development Review Board and the Planning Commission. Benj thanked Steve for coming. We will include Steve on all email communications going forward so he can share information with the rest of the SB.

II. New/Old Business

1. ^{Zoning} **Zone Administrator Open Position** – There was discussion regarding where to post the ZA open position. Dan will locate the current job description by November 13th. The job posting will be sent to The Eagle, Addison County Independent, town newsletter, town website, Front Porch, and Dan will send it to Brandy to include in list serve. The application deadline will be December 7th so the applicants can be reviewed prior to the December 11th meeting. Pat made a motion to move forward with this plan, Bev 2nd, all were in favor.
2. **Bylaw Amendments** – Brandy brought copies of the current bylaw amendments that she emailed the PC. She drew attention to some specific areas of interest. The final amendments should be done by the end of this calendar year.
3. **Town Plan Updates** – No update. A motion was made by Bev for Benj to contact and work with Cindy on a proposal to the SB. Pat 2nd.
4. **Village Designation Update** – No update.
5. **Energy Updates/Discussions/Reviews** – Solar, VT Gas, Anbaric/Green Line. No updates.

III. REVIEW OF MINUTES

A. The October 2, 2017 minutes will be reviewed during the December 11th meeting. Robin will provide the copies going forward.

IV. CORRESPONDENCE - None at this time. Robin will follow up to see who is collecting the correspondence.

V. OTHER - NEXT MEETING - December 11, 2017

VI. ADJOURNMENT- Dan moved to adjourn at 8:40, Bev 2nds. Approved, 4 yes, 0 no.

Approved on: Feb 12, 2018
Nov 6, 2017

Rob Litch

Francie Caccavo

Beverly Landon
Beverly Landon

Benj Putnam
Benj Putnam

Pat Palmer
Pat Palmer

Dan Monger
Dan Monger