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**PC Members:** Rob Litch, Co-Chair, Benjamin (Benj) Putnam, Co-Chair, Francie Caccavo, Bev Landon, Pat Palmer, and Dan Monger (arrived 8:29PM) **New Haven PC Staff:** Dave Wetmore, Robin Davison

**I. Call to order - 7:00 by Pat, Francie 2nds**

1. **Adjustments** - none
2. **Visitors Business** - none

**II. New/Old Business**

1. **Welcome Robin Davison** – Everyone welcomed Robin, the new PC Clerk.
2. **Zone Administrator Resignation** – Dave is resigning as New Haven ZA effective 10/5/2017. He may come in as a contractor to help in the transition. Dave was the ZA for Starksboro in addition to New Haven and resigned from both towns in order to accept a full-time position in Middlebury. Benj made a motion to show appreciation to Dave for all of his hard work. Francie second the motion. All were in favor.
  - A. PC is the governing body that will initiate the ZA search and make recommendations for ZA to the Select Board. Dave suggested that someone from outside New Haven be considered. This would allow the candidate to do their job more effectively since they would not have to have any potential disagreements with a neighbor. Dan and Bev were approached by Starksboro regarding a shared ZA for the two towns. Dave suggested 20 hours in each town if the position becomes full-time between the two towns. Dan sent emails to Starksboro but has not received a response yet. The PC will consult with the SB to confirm whether the position will be full-time (shared with Starksboro) or part-time (dedicated to New Haven). Benj expressed concern that coordinating the search process with another town would complicate the hiring process. Francie suggested posting the position and move forward immediately. After much discussion, Rob and Benj composed an email to Kathy at the SB to request clarification on the open position. The PC reviewed and agreed on the scope of the email request prior to it being sent during the meeting.
  - B. Bev made a motion to have Robin post the meeting agendas going forward. Pat second the motion. All were in favor.
3. **Bylaw Amendments**
  - A. Brandy Saxton, Planning Consultant was not available to meet on this date to review her amendments to the bylaws. Dave sent her an email to see if she is available on November 6<sup>th</sup>. The bylaw amendment review will be delayed until then.
  - B. Agriculture/Forrest Business Standards – Nothing actively going at this time.
4. **Town Plan Updates** – Dave said that we may have energy piece. Rob said that the 17 page report is very positive. Francie got recommendations and responded to those.
5. **Village Designation Update** – Still pending, waiting on maps, etc.
6. **Energy Updates/Discussions/Reviews** – Solar, VT Gas, Anbaric/Green Line. No updates.

III. REVIEW OF MINUTES

- A. July 10, 2017- Francie moved to approve. Bev 2nds. Approved 6-yes, 0-no
- B. September 11, 2017 – Bev moved to approve. Pat 2nds. Approved 6-yes, 0-no

IV. CORRESPONDENCE-

V. OTHER - NEXT MEETING - November 6, 2017  
Agenda-

VI. ADJOURNMENT- Pat moved to adjourn at 8:55, Benj  
2nds. Approved, 6 yes, 0 no.

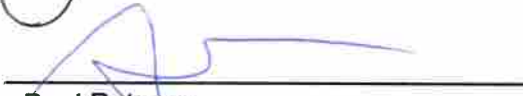
Approved on: 12/11/17

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Rob Litch

  
Beverly Landon

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Pat Palmer

  
Francie Caccavo

  
Benj Putnam

  
Dan Monger