

New Haven Selectboard Meeting

7:00 pm

Town Offices

Tuesday, August 7, 2012

Present: Chair, Pam Marsh, Vice Chair, Kathy Barrett, Roger Boise, Charlie Roy, Treasurer, Barb Torian and Clerk, Pam Kingman

Absent: Kathleen Ready

Visitors: None

AGENDA RESULTS

VISITORS BUSINESS: None

TOWN OFFICE BUSINESS:

1. Identification badges for Town Employees: The Town Clerk is requesting ID badges, which would be used for those employees who are out visiting homes such as the Listers, Zoning Administrator and Assistant Zoning Administrator. Selectboard said it is ok to start to search for ID badges.
2. Kathy Barrett made a motion to appoint Jean Simmons as the newsletter formatter, seconded by Roger Boise. 4 yes / 0 no Pam Kingman mentioned there was interest from 3 other townspeople after Jean had said she would like to do it.
3. Conservation Commission – Interested party: Jeff Meyers has submitted a volunteer application to join the Conservation Commission. No action taken. The Selectboard will invite the Conservation Commission to meet with them at their September 4, 2012 meeting.
4. Paint roof on Town Hall over old office addition. Pam Kingman will contact some town residents who are painters for estimates, and put in Front Porch Forum.

TREASURER'S REPORT:

1. Kathy Barrett made a motion to approve payroll for the week ending 8/4/12, in the amount of \$4,522.77, seconded by Charlie Roy. 3 yes / 1 abstention (Boise)
2. Roger Boise made a motion to approve payroll for the week ending 7/28/12, in the amount of \$3,826.90, seconded by Charlie Roy. 4 yes / 0 no
3. Kathy Barrett made a motion to approve the pay orders for the week ending 8/7/12, in the amount of \$312,053.96, which includes the paving by D & F. Motion seconded by Roger Boise. 4 yes / 0 no
4. Kathy Barrett made a motion to approve the pay orders for the week ending 7/30/12, in the amount of \$6,475.80, seconded by Charlie Roy. 4 yes / 0 no
5. Audit done by Telling & Associates: In the management letter, Telling suggests the Treasurer segregate some of the duties. Discussed segregation of duties for Treasurer, Barb Torian and her assistant, Eileen Mattsson. The Selectboard has asked Barb to segregate as much of the bank reconciliation as possible to

her assistant. The Selectboard would like to have an internal control in place, while things are working well, of having someone other than the treasurer be responsible for reconciling the bank statements. SIMPLE IRA match for 2013 – Defer until second meeting in October. Barb will have numbers ready for that meeting.

ROAD COMMISSIONER'S REPORT:

1. **Road update:** North St., East St. and Sawyer Rd. – paving has been completed. D & F Paving's total amount was lower for North and East Streets than what they quoted. Pike Industries total was higher for Sawyer Rd. than what was quoted. Roger is waiting on the State to have the yellow lines painted on these roads. Once the Road Crew is done with the shoulders on North St., Katie can send everything in for the grant.
2. **Equipment update:** The 2002 International dump body either needs to be repaired or replaced. Cost for repair is roughly \$6,000, and replacement is roughly \$26,000. A repair would probably last 2 years, and a replacement would last the life of this truck, and possibly be useful on its replacement. Kathy Barrett made a motion to approve the purchase of a new truck body for the 2002 International at the best rate Roger can find. Charlie Roy thought it would be best to get the prices first, and then make a motion. Kathy Barrett withdrew her motion. Roger will get several quotes on a new dump body, and the Board will review them at the August 21, 2012 meeting.
3. **Road Ordinances:** Katie Reilley has been working on them and is getting closer to a draft that can be presented to the Selectboard. The hope is to have this on the agenda for the next meeting or early September.
4. **Roger Boise** – Concerned about Lanny Smith mowing the roadside on North St. all the way to the Monkton town line, and also down Town Hill Rd. to Rt. 7. He was told that the town could be held liable if anything happened. Pam Marsh did not think the town would be held liable, because we did not ask him to mow and we are not paying him.

OLD BUSINESS:

1. Approval of zoning amendments – Pam Kingman had not received anything from Brandy Saxton, and the Board hasn't had a chance to review the minor changes. This will be deferred until the August 21, 2012 meeting.
2. John Madden has requested notification of when the zoning amendments are approved / disapproved. Pam Kingman has not responded because no action has been taken yet. (see above) Pam will let John know that no action has been taken.

3. Bechhoefer appeal – The Bechhoefers appealed the Board of Civil Authority’s decision to the State Appraiser, Michael Bernhardt, who has scheduled a hearing for October 2, 2012 at the town office. The Listers are working on getting the information requested by the State Appraiser to him. **The Bechhoefers have sold this property above the listed value. **
4. Sheriff’s Department: Brief survey on patrol hours, Pam Marsh will fill out and return to them. Also included are the current patrol activity logs. The Sheriff’s Department has been giving us considerably less than the contracted hours.

NEW BUSINESS:

1. Veteran’s Exemption – Bill Davidson realized he neglected to file his exemption with the State before the May 1st deadline. The State just sent out an email saying they consider their 2012 list for Disabled Veterans Property Exemptions to be final. Pam Kingman will forward the information to Bill Davidson. He can apply now to get the exemption for 2013.

REGULAR BUSINESS:

1. Roger Boise made a motion to approve the minutes from 7/9/12, seconded by Kathy Barrett. 4 yes / 0 no
2. Roger Boise made a motion to approve the minutes from 7/24/12, seconded by Kathy Barrett. 3 yes / 1 abstention (Roy)
3. Kathy Barrett made a motion to approve the minutes from 7/26/12, seconded by Roger Boise. 3 yes / 1 abstention (Roy)

MISC. CORRESPONDENCE:

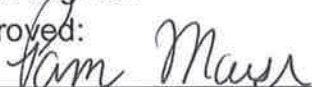
1. Jim McKnight – Letter of interest for Town Constable position. Currently the position is filled. Jim is interested in having law enforcement powers, which were removed from this position several years ago.
2. Madden correspondence – Re: Solar farm on Route 7

Adjourn: 8:40 pm

Respectfully submitted:

Pam Kingman

Approved:




Chair, Pam Marsh



Vice Chair, Kathy Barrett



Roger Boise



Charlie Roy

