

**Town of New Haven Selectboard Meeting**  
**7:00 pm**  
**Town Offices**  
**Tuesday, November 13, 2012**

Present: Pam Marsh, Chair, Kathy Barrett, Vice Chair, Roger Boise, Kathleen Ready, Charlie Roy, Treasurer, Barb Torian and Clerk, Pam Kingman

Visitors: Tim Bouton

**AGENDA RESULTS:**

**VISITORS BUSINESS:**

1. Shawn Oxford, Bristol Financial – Postponed until November 27, 2012.
2. DRB Chair, Tim Bouton – The DRB met last week and went over their budget requests for 2013; they agreed to level fund. They also discussed an honorarium for the DRB members; they would like to request \$10.00 per meeting for each member in attendance. Zoning Administrator, Dave Wetmore said he would keep track of attendance; he does so for the Starksboro DRB now. Not every member will attend every meeting, and they would get paid at the end of the calendar year, unlike the Selectboard, which is paid around Town Meeting for the prior year's service. DRB members are committed to serving the Town and feel they have an important responsibility.

Discussed the issue of having to do something similar for others such as the Planning Commission and possibly for other volunteer appointments. Also discussed other appointed positions that get paid, such as the Dog Warden, Health Officer, etc. Last year the Selectboard gave out tickets to all volunteers to attend the Chocolate Delight Night held by the Library. The Selectboard Board thanked Tim for coming, and said they will discuss this during their budget meetings.

**TOWN OFFICE BUSINESS:**

1. Repairs to Town Office building – The trim board on the rear of the building has come loose; the soffits on all four corners of the building have gaps; and all the window sills are very loose. All of these things need attention and we have only occupied the building for 3 ½ years. All agreed that Naylor & Breen should come take a look at the building. The building is no longer covered by warranty, but we expected better quality work. Other municipalities have called to ask our experience with Naylor & Breen.

**TREASURER'S REPORT:**

1. Roger Boise made a motion to approve payroll for the week ending 10/20/12, in the amount of \$3,290.06, seconded by Kathy Barrett. 5 yes/ 0 no
2. Kathy Barrett made a motion to approve payroll for the week ending 10/22/12, in the amount of \$2,662.72, seconded by Charlie Roy. 5 yes/ 0 no
3. Kathy Barrett made a motion to approve corrected payroll for the week ending 10/31/12, in the amount of \$4,538. 36, seconded by Charlie Roy. 4 yes / 1 abstention (Boise)
4. Charlie Roy made a motion to approve payroll for the week ending 11/3/12, in the amount of \$3,326.54, seconded by Kathleen Ready. 5 yes / 0 no
5. Charlie Roy made a motion to approve payroll for the week ending 11/10/12, in the amount of \$4149.14, seconded by Roger Boise. 5 yes / 0 no
6. Charlie Roy made a motion to approve pay orders for the week ending 10/29/12, in the amount of \$24,697.26, seconded by Roger Boise. 5 yes / 0 no
7. Charlie Roy made a motion to approve pay orders for the week ending 11/13/12, in the amount of \$49,051.62, seconded by Kathleen Ready. 5 yes / 0 no

**ROAD COMMISSIONER'S REPORT:**

1. **Road update** – Road Crew is waiting for another warm day, mid 40's to do some cold patching.
2. **Equipment update** – The new truck body has been installed.
3. **Garage update** – New garage door has been installed, and some panels replaced on another.
4. Roger met with the Energy Committee to discuss an air exchanger and buttoning up the town garage. The cost to do all of the work is discouraging. The air exchanger end up costing the town more in fuel, because it will be sucking a lot of the heat out of the building. Roger will have more information after the Energy Committee's next meeting in December. Discussed whether doing all of this work is worth the cost. If we button up the building it's going to get expensive; we could just leave it as is.
5. The road crew noticed some of the town's road signs at a house on Field Days Road. Roger called the Sheriff's Dept. who returned the signs to the town garage and gave the couple in possession a warning.

**OLD BUSINESS:**

1. Reschedule VT Gas Pipeline Informational Meeting. The meeting will either be on Thursday, December 6<sup>th</sup> or Monday, December 10<sup>th</sup>. **\*\* Update – The meeting will be held on Monday, December 10, 2012 @ 7:00 pm in the Town Hall gym\*\***

**NEW BUSINESS:**

1. Kathy Barrett made a motion to approve the 1 year contract with Brook Field Service to do maintenance on all 3 town owned generators 1x a year; motion seconded by Kathleen Ready. 5 yes / 0 no
2. Pam Marsh filled out the Addison County Sheriff's Dept., Pam Kingman will fax it to the Sheriff's office. The Selectboard briefly reviewed the Activity Patrol Reports.
3. Schedule budget meetings: Budget meeting is scheduled for Tuesday, December 4, 2012 this will be one half of the regular meeting.

**REGULAR BUSINESS:**

1. Approve minutes from October 16, 2012 – deferred until November 27, 2012.

**OTHER BUSINESS:**

1. Roger Boise made a motion to appoint Dickie Sawyer as Assistant Dog Warden, seconded by Kathy Barrett. 5 yes / 0 no. Roger Boise will contact Dickie and have him fill out all the necessary paperwork.
2. Auditors – the Selectboard would like to discuss with the Auditors whether it makes sense to continue electing Auditors, given our decision last year to do annual outside audits. Currently there are only two Auditors. Pam Marsh reviewed the Auditors' statutory duties, which do not include putting the Town Report together. They are responsible for auditing the town's financial records. However, the elected Auditors have expressed concern about their ability to do that well, since none of them are accountants, and there is an ongoing concern about town embezzlements. [Note this discussion occurred before it was known that the Weybridge Town Clerk has admitted to embezzeling \$100 - \$150,000 from the Town of Weybridge.] Discussed the possibility of having a committee put together the Town Report if the Auditors are eliminated. Pam Kingman will invite the Auditors to one of the December meetings.

**MISC. CORRESPONDENCE:**

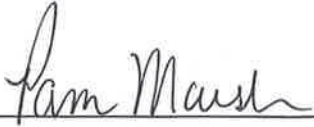
1. VLCT – Policing Options for Local Governments
2. VT Gas Pipeline letter and Maps
3. Thank you letter from Vermont Center for Independent Living
4. Thank you letter from Addison County Readers
5. NeighborWorks REHAB Program in Addison County

Adjourn: 9:00 pm


Respectfully submitted:

Pam Kingman

Approved:

  
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Pam Marsh, Chair

  
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Kathy Barrett, Vice Chair

  
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Roger Boise

  
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Kathleen Ready

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Charlie Roy