

## Town of New Haven Park Use Application

Applicant must be a town resident and must be present during use.

All town properties are alcohol and smoke free.

Name of Applicant: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

Description of Use: \_\_\_\_\_

Date(s) \_\_\_\_\_ Time: \_\_\_\_\_ - \_\_\_\_\_

Village Green: \_\_\_\_\_ Gazebo / Bandstand: \_\_\_\_\_ DeMers River Road Park: \_\_\_\_\_

Estimated Attendance: \_\_\_\_\_

**\*Note** - The applicant agrees to use the Town's property in a safe and prudent manner and will leave it free of trash and any damages. The applicant will fill out and sign the departure procedures check list attached to this application after use of the property. This completed check list and application needs to be returned to the Town Offices in order for you to receive your security deposit back. Please report any problems immediately or you will be held responsible. (802) 453-3516.

The applicant and all those present shall be responsible for any and all damages, issues or injuries occurring to persons or property in connection with the use of the facilities or lands owned by the Town of New Haven. The applicant will be held financially responsible for any and all damages. Applicant must present this application for consideration to the Selectboard at one of their regular meetings. The applicant may be required to provide liability insurance, depending on the nature of the event.

**\*\*All fees are due at the time the application is received\*\***

**Rental Fee: \$100 /Received \_\_\_\_\_ Security Deposit: \$50.00 / Received \_\_\_\_\_ Fee waived \_\_\_\_\_**

The security deposit is refundable after the property has been checked.

This permit must be in the possession of the authorized applicant during the above named function. The applicant has read, understands, and agrees to the above conditions.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Permit to use: Village Green \_\_\_\_\_ Gazebo/ Bandstand: \_\_\_\_\_ DeMers River Road Park: \_\_\_\_\_

Permission: \_\_\_ Granted \_\_\_ Denied

Reasons/Conditions: \_\_\_\_\_

Required Deposit Has Been Received: \_\_\_\_\_

Proof of Insurance Required Prior To Use \_\_\_\_\_

Permit Expires: \_\_\_\_\_

Supplemental Conditions / Restrictions are: \_\_\_\_\_

---

Selectboard Date: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Town Parks Clean up / closing procedures:**

\_\_\_\_\_ Trash: Please bag and remove all garbage and recycling from the property.

Remarks: \_\_\_\_\_  
\_\_\_\_\_

Please fill out, sign and return this form to the Town Office when your event is finished.

You will need to provide your own trash receptacles and will need to take out all garbage and recycling when you depart from the property. Please call the Town Office if you have any issues, questions or concerns @ 453 - 3516.

I, \_\_\_\_\_ have left the Town property in a clean and respectable manner, with attention to safety. I understand that I am responsible for any missing items or damages to the Town property resulting from this rental.

Signed \_\_\_\_\_ Dated \_\_\_\_\_

Approved \_\_\_\_\_ Dated \_\_\_\_\_