

## Conditional Use/Site Plan Application Checklist

- Name and contact information of owner
- Neighboring residents and addresses for future notification
- Property number of proposed and neighboring properties
- Proposal drawn on a survey of the property, or in absence of a survey, proposal may be submitted on a copy from the town tax maps.
- Minimum map size: 11 x 17
- Vicinity map included, showing where property is located
- Applicable driveway access permit (select board)
- Applicable water and wastewater permits (State of VT)
- Complete construction sequence of entire project
- Map should include the main features of the Project including:
  - Surveyed or estimated contours where available
  - Existing and/or proposed structures and their proposed uses
  - Proposed heating systems for proposed structures
  - Existing and/or planned town and private culverts
  - Existing and/or planned roads, driveways, parking, and/or sidewalks including plans addressing traffic circulation and access.
  - Existing and/or planned Rights of Way or other easements
  - Applicable zoning district boundaries
  - Lot size (acreage of lot)
  - Applicable setbacks (distances from front, rear and side yards)
  - Proposed Landscaping plans including proposed plantings and grade changes
  - Proposed signage (if any)

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(Zoning Administrator Signature)

(Date)